



**INVITATION OF
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of PT Berlina Tbk (the "**Company**") hereby invite the Company's shareholders ("**Shareholders**") to attend the 2021 Annual General Meeting of Shareholders (the "**Meeting**") which will be held on:

- Day / Date : Friday, August 20th, 2021
- Time : 2.00 pm Western Indonesian Time until finish
- Venue : • PT Berlina Tbk
Jl. Jababeka Raya Blok E 12 – 17, Kawasan Industri
Jababeka Cikarang, Desa Wangunharja, Kecamatan
Cikarang Utara, Kabupaten Bekasi, Jawa Barat 17530
- Webinar Zoom pada AKSes.KSEI

A. Meeting Agenda

1. Approval of the Board of Directors' Report according to the Company's management and financial administration, as well as the Board of Commissioners' supervision duties for fiscal year ended on December 31, 2020;
2. Approval of the ratification on the Company's Financial Position Statement and Profit Loss Statement for fiscal year ended on December 31, 2020;
3. Appointment of Independent Public Accountant to audit the Company's financial reports for 2021 fiscal year;
4. Remuneration establishment including salary and other allowances for the Board of Commissioners and the Board of Directors' members for 2021 fiscal year.;
5. Approval on the proposed change in the Board composition of the Company.

Explanation :

1. The AGMS agenda of the 1st to 4th is a routine agenda in the AGMS of the Company. It is accordance to the provisions of the company's Articles of Association and Law No. 40 Year 2007 of the Limited Liability Company.
2. The AGMS agenda of the 5th is the proposed approval for the re-appointment of Mr. Achmad Wijaya as Independent Commissioner for the second tenure, in accordance to the Articles of Association of the Company and the provisions of Law No. 40 Year 2007 regarding Limited Liability Company, and POJK No. 33/2014 Article 3 regarding Directors and the Board of Commissioners of the Public Company.

B. Attendance and Meeting Decision Quorum

1. For all Meeting Agenda, the Meeting can be held and has the right to adopt valid and binding decisions if it's attended by the Shareholders or their proxies who represent more than 1/2 (one half) of the total number of shares issued by the Company.
2. Meeting decisions are taken based on deliberation for consensus. In the event that decisions based on deliberation for consensus are not reached, this Meeting can result valid decisions if it's approved by the Shareholders or their proxies who represent more than 1/2 (one half) of the total shares with voting rights present at the Meeting.

C. General Provisions

1. This Meeting Invitation is an official invitation for the Shareholders to attend the Meeting. The Company does not send a separate invitation letter to the Shareholders.
2. Shareholders who are entitled to attend or be represented at the Meeting are Shareholders whose names are recorded in the Register of Shareholders of the Company and in the Register of Account Holders in the Collective Custody of Indonesia Central Securities Depository ("KSEI") on Wednesday, July 28th, 2021 until 04:00 p.m. Western Indonesian Time.
3. Based on the Decision Letter of the Board of Directors of KSEI No. KSEI-4012/DIR/0521 dated May 31st, 2021 regarding the Implementation of the e-Proxy Module and e-Voting Module on the eASY KSEI Application and the GMS Broadcasting Feature, KSEI has provided an e-GMS platform for the electronic GMS implementation. Therefore, the Company decided to hold the Meeting through the following mechanism:
 - a. electronically attendance using the Electronic General Meeting System ("eASY.KSEI") application, by login to the AKSes facility on the website <https://access.ksei.co.id/>;
 - b. limited physical attendance, taking into account the "Preventive Measures Against the Spread of Corona Virus ("COVID-19")" described below.
4. Shareholders who can attend the Meeting electronically as referred to in **point 4 letter a** are local individual Shareholders whose shares are kept in the collective custody of KSEI.
5. Shareholders who are unable to attend or choose not to attend (physically or electronically) at the Meeting may be represented by their proxies, with the following conditions:
 - a. Giving proxy electronically (e-Proxy) to an Independent Representative appointed by the Company or another party appointed by the Shareholders to represent and vote in the Meeting through eASY.KSEI application.
 - b. Giving proxy by filling out the Conventional Proxy Form which can be downloaded on the Company's website and the eASY.KSEI application to an Independent Representative appointed by the Company or another party appointed by the Shareholders. This proxy form must be received by the Company through the Securities Administration Bureau ("BAE") appointed by the Company, namely PT ADIMITRA JASA KORPORA, Kirana Boutique Office, Jl. Kirana Avenue III Blok F3 No. 5, Kelapa Gading – North Jakarta 14250, Tel. (021) 2974 5222, Fax : (021) 2928 9961 no later than 12.00 Western Indonesia Time on Wednesday, August 18th, 2021, which is 2 (two) working days before the date of the Meeting. This Proxy must be completed by:
 - i. Individual Shareholders: photocopy of valid ID
 - ii. Institutional Shareholders: photocopy of the latest Articles of Association, deed of Board appointment and valid ID.
 - c. Independent Representative appointed by the Company is the staff from the BAE.
 - d. The provision of the proxy must comply with POJK No. 15/2020 and POJK No. 16/2020, as well as other applicable laws and regulations.
6. The deadline to confirm the attendance or the proxy and voting choices in the eASY.KSEI application is 12.00 pm at August 19th, 2021 or 1 (one) working day before the date of the Meeting.
7. Meeting Materials, Meeting Guidelines and Rules of Order, Proxy Form, Health Declaration Form can be downloaded through the eASY.KSEI application and the Company's website (www.berlina.co.id).
8. Shareholders of the Company or their proxies are expected to read the Meeting Guidance and Rules of Order prior to the Meeting, including Meeting guidelines for those who will attend electronically which is available in the eASY.KSEI application website (https://easy.ksei.co.id/egken/Education_global.jsp)

9. If there are changes and/or additional information regarding the procedures to conduct the Meeting in connection with latest conditions and the developments that have not been conveyed through this Invitation, the Company will announce in the eASY.KSEI application and the Company's website

Preventive Measures Against the Spread of Corona Virus (“COVID-19”)

As preventive measures and/or prevention to the spread of COVID-19, the Company fully supports the Government's direction and keep to comply to the regulations in the Capital Market, the Company applies the following provisions:

1. The Company urges Shareholders to attend the Meeting electronically or to give proxy according to the mechanism as stated in General Provisions number 5 above.
2. The Company does not dissuade Shareholders who are willing to attend the Meeting in person. By considering the health and safety aspects, the Company limits physical attendance to a maximum 5 (five) Shareholders or their Proxies. To attend physically, Shareholders must register via email brna.corsec@berlina.co.id until August 16th, 2021 at 04:00 pm Western Indonesian Time. Participants are allowed to attend if they have received confirmation of attendance from the Company which will be delivered on August 18th, 2021.
3. Meeting participants who join the physical Meeting must fill out and comply the criteria on the Health Declaration Form provided and attach Negative result of an antigen/PCR swab test conducted within 24 hours before the Meeting is held. The Company has the right to forbid Meeting Participants who do not comply to enter the Meeting room. The Participants can give proxy to an Independent Representative appointed by the Company and fill out the form for each Agenda Question/Opinion.
4. Meeting participants must always carry out the Health Protocol, before, during and after the meeting, both in the meeting room and the area around the meeting place which is enforced by the Company.
5. To fulfill the screening procedure in accordance with the security and health protocols as well as the orderliness of the Meeting, the Shareholders or their proxies are respectfully requested to be at the Meeting venue at least 30 (thirty) minutes before the Meeting begins.
6. For health reasons, Company will not provide food/beverage, as well as souvenir to Shareholder who attend the Meeting.

Bekasi, July 29th, 2021

PT BERLINA Tbk
Direksi Perseroan