



**INVITATION OF
THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of PT Berlina Tbk (the "**Company**") hereby invite the Company's shareholders ("**Shareholders**") to attend the Extraordinary General Meeting of Shareholders (the "**Meeting**") which will be held on:

Day / Date : Thursday, January 20th, 2022

Time : 10.00 am Western Indonesian Time until finish

Venue : • Webinar Zoom pada AKSes.KSEI
: • PT Berlina Tbk
Jl. Jababeka Raya Blok E 12 – 17, Kawasan Industri
Jababeka Cikarang, Desa Wangunharja, Kecamatan
Cikarang Utara, Kabupaten Bekasi, Jawa Barat 17530

A. Meeting Agenda

1. Approval to divert or make debt collateral upon all or most of the Company's assets if needed, according to Chapter 102 Law No. 40 Year 2007 of Limited Liability Company and approve and/or ratify all the actions of the Board of Directors and the Board of Commissioners in relation to these actions;
2. Approval of amendments to Article 16 of the Company's Articles of Association.

Explanation :

1. The first Agenda is related to obtaining Company funding that requires asset collateral which must be approved by the GMS, in accordance with the provisions in the Company's Articles of Association and Law Number 40 of 2007 concerning Limited Liability Companies.
2. The second Agenda is the submission of amendments to the Company's Articles of Association, including in the context of adjustments to the Financial Services Authority Regulation No.17/POJK.04/2020 concerning Material Transactions and Changes in Business Activities.

B. Attendance and Meeting Decision Quorum

1. Meeting attendance quorum is as follows :
 - (i) 1st agenda, based on Article 14 Paragraph 2 number (3) letter a of the Company's Articles of Association, this Meeting can be held if attended by the Shareholders or their proxies who represent more than 3/4 (three quarter) of the total number of shares that have been issued by the Company with valid vote rights.
 - (ii) 2nd agenda, based on Article 14 Paragraph 2 number (2) letter a of the Company's Articles of Association, this Meeting can be held if attended by the Shareholders or their proxies who represent more than 2/3 (two thirds) of the total number of shares that have been issued by the Company with valid vote rights.
2. Decision Quorum
Resolutions of the Meeting are made by deliberation to reach consensus, if deliberation to reach consensus is not reached, then voting will be held.
 - (i) 1st agenda, based on Article 14 Paragraph 2 number (3) letter b of the Company's Articles of Association, this Meeting can have valid decisions if Shareholders or their Proxies who approved are representing more than 3/4 (three quarter) of total shares with voting rights present at the Meeting.

- (ii) 2nd agenda, based on Article 14 Paragraph 2 number (2) letter b of the Company's Articles of Association, this Meeting can have valid decisions if Shareholders or their Proxies who approved are representing more than 2/3 (two third) of total shares with voting rights present at the Meeting.

C. General Provisions

1. This Meeting Invitation is an official invitation for the Shareholders to attend the Meeting. The Company does not send a separate invitation letter to the Shareholders.
2. Shareholders who are entitled to attend or be represented at the Meeting are Shareholders whose names are recorded in the Register of Shareholders of the Company and in the Register of Account Holders in the Indonesia Central Securities Depository ("KSEI") on Tuesday, December 28th, 2021 until 04:00 p.m. Western Indonesian Time.
3. Based on the Decision Letter of the Board of Directors of KSEI No. KSEI-4012/DIR/0521 dated May 31st, 2021 regarding the Implementation of the e-Proxy Module and e-Voting Module on the eASY KSEI Application and the GMS Broadcasting Feature, KSEI has provided an e-GMS platform for the electronic GMS implementation. Therefore, the Company decided to hold the Meeting through the following mechanism:
 - a. electronically attendance using the Electronic General Meeting System ("eASY.KSEI") application, by login to the AKSes facility on the website <https://access.ksei.co.id/>;
 - b. limited physical attendance, taking into account the "Preventive Measures Against the Spread of Corona Virus ("COVID-19")" described on **Rules of the EGMS of PT Berlina Tbk 20 January 2022.**
4. Shareholders who can attend the Meeting electronically as referred to in point 3 letter a are local individual Shareholders whose shares are kept in the collective custody of KSEI.
5. Shareholders who are unable to attend or choose not to attend (physically or electronically) at the Meeting may be represented by their proxies, with the following conditions:
 - a. Giving proxy electronically (e-Proxy) to an Independent Representative appointed by the Company ("Independent Representative") or another party appointed by the Shareholders ("Individual Representative") to represent and vote in the Meeting through eASY.KSEI application.
 - b. Giving proxy by filling out the Proxy Form which can be downloaded on the Company's website and the eASY.KSEI application to an Independent Representative or an Individual Representative. This proxy form must be received by the Company through the Securities Administration Bureau ("BAE") appointed by the Company, namely PT ADIMITRA JASA KORPORA, Kirana Boutique Office, Jl. Kirana Avenue III Blok F3 No. 5, Kelapa Gading – North Jakarta 14250, Tel. (021) 2974 5222, Fax : (021) 2928 9961 no later than 12.00 Western Indonesia Time on Tuesday, January 18th, 2022, which is 2 (two) working days before the date of the Meeting. This Proxy Form must be completed by:
 - i. Individual Shareholders: photocopy of valid ID
 - ii. Institutional Shareholders: photocopy of the latest Articles of Association, deed of Board appointment and valid ID.
 - c. Independent Representative appointed by the Company is the staff from the BAE.
 - d. The provision of the proxy must comply with POJK No. 15/2020 and POJK No. 16/2020, as well as other applicable laws and regulations.
6. The deadline to confirm the attendance or the proxy and voting choices in the eASY.KSEI application is 12.00 pm at January 19th, 2022 or 1 (one) working day before the date of the Meeting.
7. Meeting Materials, Meeting Guidelines and Rules of Order, Proxy Form, Health Declaration Form can be downloaded through the eASY.KSEI application and the Company's website (www.berlina.co.id).

8. Shareholders of the Company or their proxies are expected to read the Meeting Guidance and Rules of Order prior to the Meeting, including Meeting guidelines for those who will attend electronically which is available in the eASY.KSEI application website (https://easy.ksei.co.id/egken/Education_global.jsp)
9. If there are changes and/or additional information regarding the procedures to conduct the Meeting in connection with latest conditions and the developments that have not been conveyed through this Invitation, the Company will announce in the eASY.KSEI application and the Company's website

Preventive Measures Against the Spread of Corona Virus (“COVID-19”)

As preventive measures and/or prevention to the spread of COVID-19, the Company fully supports the Government's direction and keep to comply to the regulations in the Capital Market, the Company applies the following provisions:

1. The Company urges Shareholders to attend the Meeting electronically or to give proxy according to the mechanism as stated in General Provisions.
2. By considering the health and safety aspects, the Company limits physical attendance to a maximum 5 (five) Shareholders or their Proxies who are willing to attend physically by registering via **Attendance Form Link** as follows:
bit.ly/RUPSLB2022BRNA

Register until January 18th, 2022 at 12:00 am Western Indonesian Time. Participants are allowed to attend if they have received confirmation from the Company thru email brna.corsec@berlina.co.id which will be sent to the email registered in the Attendance Form on January 18th, 2022.

3. Meeting participants who join the physical Meeting must fill out and comply the criteria on the Health Declaration Form provided and attach Negative result of an antigen/PCR swab test conducted within 24 hours before the Meeting is held. The Company has the right to forbid Meeting Participants who do not comply to enter the Meeting room. The Participants can give proxy to an Independent Representative appointed by the Company and fill out the form for each Agenda Question/Opinion.
4. Meeting participants must always carry out the Health Protocol, before, during and after the meeting, both in the meeting room and the area around the meeting place which is enforced by the Company.
5. To fulfill the screening procedure in accordance with the security and health protocols as well as the orderliness of the Meeting, the Shareholders or their proxies are respectfully requested to be at the Meeting venue at least 30 (thirty) minutes before the Meeting begins.
6. For health reasons, Company will not provide food/beverage, as well as souvenir to Shareholder who attend the Meeting.

Bekasi, December 29th, 2021
PT BERLINA Tbk
Board of Directors